

**MINUTES OF THE  
LOUISIANA LANDSCAPE ARCHITECTS SELECTION BOARD  
July 29, 2020**

A meeting of the Louisiana Landscape Architects Selection Board (LASB) was held via Zoom Teleconference on July 29, 2020.

The meeting was called to order at 10:03am by Mr. Mark Moses. Those members present were: Mr. Justin Lemoine, Mr. William Douglas, Mr. Stephen Shurtz and Mr. Mark Moses. Those members absent were: Mr. Jack Milazzo. Also present as Legal Counsel was Ms. Candice Rodgers Hillman, Attorney General’s Office.

The first item of business was the election of a chairperson. After confirming that the oaths had already been done and that Daina Kroll, Board Secretary, had documentation, Mr. Moses asked for nominations for a Chairperson. Mr. Douglas moved to nominate Justine Lemoine; Mr. Shurtz seconded the motion. Mr. Lemoine was elected unanimously. Mr. Lemoine then took nominations for a Vice Chairman. Mr. Shurtz moved to nominate Mr. Douglas; Mr. Lemoine seconded the nomination. Mr. Douglas was elected unanimously.

The second item of business was the adoption of the January 30, 2019 minutes. The board members did not recall seeing the minutes. Ms. Kroll emailed the minutes to them. After a brief review, Mr. Lemoine moved to accept the minutes, Mr. Shurtz seconded the motion. With no opposition, the January 30, 2019 minutes were adopted.

The next item of business was to ask for any new business. Mr. Douglas stated that one of the applicants was not a licensed landscape architect and did not have licensed staff. He questioned the requirements for applicants, ie why these types of applications are not automatically rejected. He does not think the board should be receiving applications for review on unqualified applicants. Ms. Rodgers explained that some research needs to be done concerning this issue. The advertisement did not specifically request a licensed landscape architect; therefore, the application cannot be automatically rejected. However, board members have the opportunity to not vote for applicants who they feel are unqualified. There was further discussion about the wording for future advertisements. Ms. Rodgers explained that the advertisement references Capital Outlay design process regulations; therefore, research must be done to ascertain the exact Capital Outlay definitions. She believes that the advertisements for all three boards (LESB, LASB and LLASB) do need to be clearer, but it will be dependent upon the legal definitions as defined in the Capital Outlay design process regulations. Mr. Lemoine stated that this board wanted to be involved in future advertisements.

The next item of business was to ask for any public comments. There was none.

The next item of business was the selection of designers. While waiting for Mr. Fred Carr, Grambling State University, to join the meeting, Mr. Moses explained the process Facility Planning and Control employs for selection of its top three choices.

**Item #1: New Tennis Courts, Grambling State University, Grambling, Louisiana; Project #: GramAth-52020;** Fred Carr gave his recommendations followed by recommendations from Mark Moses; votes were recorded as follows:

Project # 1 Firm	Nomination Ballot						Total
	Moses	Milazzo	Lemoine	Shurtz	Douglas	User	
A – Mathes Brierre Architects, APC		Absent				1	<b>1</b>
C – Reich Landscape Architecture	2		2	1	1	2	<b>8</b>
E – Joseph Furr Design Studio, LLC	3		3	2	3	3	<b>14</b>
B – Duplantis Design Group, PC	1		1	3	2		<b>7</b>

The Firm of Joseph Furr Design Studio, LLC was selected by majority of first place votes.

There being no further business, Mr. Shurtz moved to adjourn the meeting. Mr. Douglas interjected that he wanted it on the record that the top three applicants had very good submissions. Mr. Moses stated that the Landscape Architect Selection Board Meetings were legally scheduled for twice a year in January and July. There is the possibility of an upcoming project that involves federal funding and a timing requirement; therefore, it may be necessary to have

Approved 10/28/2020

a special meeting in the fall. Mr. Lemoine asked if there was a second motion for adjournment. Mr. Douglas so moved. There being no opposition, the meeting was adjourned at 10:39am.